



January 2024 Provider Policy & Procedure Manuals Annual Update Hospital Acknowledgment of Receipt (AOR)

By signing this AOR, I acknowledge that:

- (1) I have read and reviewed electronic copies of the following manuals and training:
 - Provider Policy and Procedure Manual Medi-Cal and IEHP DualChoice (HMO D-SNP)** (redlined and approved)
 - Electronic Data Interchange (EDI) Manual**
 - Summary of Effected Changes**
 - IEHP Code of Business Conduct and Ethics**
 - Compliance Program Training** (Fraud, Waste and Abuse (FWA), HIPAA Privacy and Security)

- (2) To the extent required, all appropriate staff have received and reviewed the information contained in the documents listed above. A plan/timeline is in place to train staff within ninety (90) calendar days of the January 1, 2024 effective date for these documents.

IMPORTANT: IEHP requires a signed attestation from -the appropriate leader in the functional area below. **Please note that AORs without all required signatures will not be accepted.**

Hospital Name:		Date:	
Department:	Title:	Name (Please Print):	Signature (Required):
Administration			

By signing this AOR, I acknowledge that:

- (1) I have read and reviewed electronic copies of the following training:
 - IEHP DualChoice (HMO D-SNP) Model of Care Training**
- (2) To the extent required, all appropriate staff have received and reviewed the information contained in the document listed above. A plan/timeline is in place to train staff within ninety (90) calendar days of the January 1, 2024 effective date for this document.

IMPORTANT: IEHP requires a signed attestation from management level staff or above from each of the functional areas listed below. **Please note that AORs without all required signatures will not be accepted.**

Hospital Name:		Date:	
Department:	Title:	Name (Please Print):	Signature (Required):
Care Management (CM)			

Please return this signed AOR on or before **January 15, 2024**.

E-mail the completed form to providerservices@iehp.org or fax the completed form to (909) 296-3550.

For questions, please do not hesitate to contact the IEHP Provider Call Center Team at

(909) 890-2054 or (866) 223-4347